

Domain Number	Domain Name	Discription
1	Data-Based Decision Making	<p>School psychologists understand and utilize assessment methods for identifying strengths and needs; developing effective interventions, services, and programs; and measuring progress and outcomes within a multitiered system of supports.</p> <p>School psychologists use a problemsolving framework as the basis for all professional activities.</p> <p>School psychologists systematically collect data from multiple sources as a foundation for decision-making at the individual, group, and systems levels, and they consider ecological factors (e.g., classroom, family, and community characteristics) as a context for assessment and intervention.</p>
2	Consultation and Collaboration	<p>School psychologists understand varied models and strategies of consultation and collaboration applicable to individuals, families, groups, and systems, as well as methods to promote effective implementation of services.</p> <p>As part of a systematic and comprehensive process of effective decision making and problem solving that permeates all aspects of service delivery, school psychologists demonstrate skills to consult, collaborate, and communicate effectively with others.</p>
3	Academic Interventions and Instructional Supports	<p>School psychologists understand the biological, cultural, and social influences on academic skills; human learning, cognitive, and developmental processes; and evidence-based curricula and instructional strategies.</p> <p>School psychologists, in collaboration with others, use assessment and data collection methods to implement and evaluate services that support academic skill development in children.</p>
4	Mental and Behavioral Health Services and Interventions	<p>School psychologists understand the biological, cultural, developmental, and social influences on mental and behavioral health, behavioral and emotional impacts on learning, and evidence-based strategies to promote social–emotional functioning.</p> <p>School psychologists, in collaboration with others, design, implement, and evaluate services that promote resilience and positive behavior, support socialization and adaptive skills, and enhance mental and behavioral health.</p>
5	School-Wide Practices to Promote Learning	<p>School psychologists understand systems structures, organization, and theory; general and special education programming; implementation science; and evidence-based, school-wide practices that promote learning, positive behavior, and mental health.</p> <p>School psychologists, in collaboration with others, develop and implement practices and strategies to create and maintain safe, effective, and supportive learning environments for students and school staff.</p>
6	Services to Promote Safe and Supportive Schools	<p>School psychologists understand principles and research related to social–emotional well-being, resilience and risk factors in learning, mental and behavioral health, services in schools and communities to support multitiered prevention and health promotion, and evidence-based strategies for creating safe and supportive schools.</p> <p>School psychologists, in collaboration with others, promote preventive and responsive services that enhance learning, mental and behavioral health, and psychological and physical safety and implement effective crisis prevention, protection, mitigation, response, and recovery.</p>
7	Family, School, and Community Collaboration	<p>School psychologists understand principles and research related to family systems, strengths, needs, and cultures; evidence-based strategies to support positive family influences on children’s learning and mental health; and strategies to develop collaboration between families and schools.</p> <p>School psychologists, in collaboration with others, design, implement, and evaluate services that respond to culture and context.</p> <p>They facilitate family and school partnerships and interactions with community agencies to enhance academic and social–behavioral outcomes for children.</p>

8	Equitable Practices for Diverse Student Populations	<p>School psychologists have knowledge of individual differences, abilities, disabilities, and other diverse characteristics and the impact they have on development and learning.</p> <p>They also understand principles and research related to diversity in children, families, schools, and communities, including factors related to child development, religion, culture and cultural identity, race, sexual orientation, gender identity and expression, socioeconomic status, and other variables.</p> <p>School psychologists implement evidence-based strategies to enhance services in both general and special education and address potential influences related to diversity.</p> <p>School psychologists demonstrate skills to provide professional services that promote effective functioning for individuals, families, and schools with diverse characteristics, cultures, and backgrounds through an ecological lens across multiple contexts.</p> <p>School psychologists recognize that equitable practices for diverse student populations, respect for diversity in development and learning, and advocacy for social justice are foundational to effective service delivery.</p> <p>While equality ensures that all children have the same access to general and special educational opportunities, equity ensures that each student receives what they need to benefit from these opportunities.</p>
9	Research and Evidence-Based Practice	<p>School psychologists have knowledge of research design, statistics, measurement, and varied data collection and analysis techniques sufficient for understanding research, interpreting data, and evaluating programs in applied settings.</p> <p>As scientist practitioners, school psychologists evaluate and apply research as a foundation for service delivery and, in collaboration with others, use various techniques and technology resources for data collection, measurement, and analysis to support effective practices at the individual, group, and/or systems levels.</p>
10	Legal, Ethical, and Professional Practice	<p>School psychologists have knowledge of the history and foundations of school psychology; multiple service models and methods; ethical, legal, and professional standards; and other factors related to professional identity and effective practice as school psychologists.</p> <p>School psychologists provide services consistent with ethical, legal, and professional standards; engage in responsive ethical and professional decision-making; collaborate with other professionals; and apply professional work characteristics needed for effective practice as school psychologists, including effective interpersonal skills, responsibility, adaptability, initiative, dependability, technological competence, advocacy skills, respect for human diversity, and a commitment to social justice and equity.</p>

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Name: Jennifer Aussicker														
Date: 3/17/2025-3/21/2025														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	3/21 8:30-10:30	Administering the WPPSI-IV to HB	2:00:00											2:00:00
Consultation	3/18 12:10-12:20	Consultation with building principal regarding BK's behavior		0:10:00										1:50:00
	3/21 7:20-8:30	Reviewing LRE formula		1:10:00										
	3/21 10:30-11	LN teacher interview with SSH and DP		0:30:00										
Counseling / Intervention	3/18 8:30-11:30	BK behavioral management strategies and intervention				3:00:00								3:00:00
IEP / Child Study	3/17 9-9:30	JB eligibility meeting							0:30:00					6:15:00
	3/17 9:30-10:20	NM articulation meeting		0:50:00										
	3/17 10:20-11	LFH articulation meeting		0:40:00										
	3/17 11-11:30	MCV articulation meeting		0:30:00										
	3/18 12:20-1:20	Strategies and interventions write up and correspondences				1:00:00								
	3/19 8:45-10	MF eligibility meeting							1:15:00					
	3/19 10-11	ML eligibility meeting							1:00:00					
	3/21 11-11:30	Reviewing eligibility reports		0:30:00										
Observation	3/19 1-1:20	Observing LDT-C administer the YCAT-II with a preschool student									0:20:00			0:20:00
Report Writing	3/17 12:10-2	FBA/BIP											1:40:00	10:40:00
	3/18 7:40-8:30	Comprehensive report writing											0:50:00	
	3/20 7-2	Innovation project								7:00:00				
	3/21 12:50-2	LN interview write up										1:10:00		
Case Management / Administrative	3/17 2-5	Practice behavioral management techniques with SCA				3:00:00								16:10:00
	3/18 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/19 12:30-1	Email correspondences with staff		0:30:00										
	3/19 1:20-2	Organizing upcoming assignments										0:40:00		
	3/19 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/20 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/21 2-5	Practice behavioral management techniques with SCA				3:00:00								
Research / Training														0:00:00
Supervision (Individual and Group)	3/17 8-9	Filling out and reviewing logs		1:00:00										6:35:00
	3/17 11:30-12:10	Filling out and reviewing logs		0:40:00										
	3/18 11:30-12:10	Filling out and reviewing logs		0:40:00										
	3/18 1:20-2	Filling out and reviewing logs		0:40:00										
	3/19 7:20-8:45	Filling out and reviewing logs		1:25:00										
	3/19 11-12:30	Filling out and reviewing logs		1:30:00										
	3/21 12:10-12:50	Filling out and reviewing logs		0:40:00										
		Cumulative Total	2:00:00	11:25:00	0:00:00	19:00:00	0:00:00	0:00:00	2:45:00	7:00:00	0:20:00	4:20:00		
Weekly Hours														
Date	Start Time	End Time	Total											
Monday 3/17	8:00:00	17:00:00	9:00:00											
Tuesday 3/18	7:40:00	17:00:00	9:20:00											

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(Individual and Group)	3/12 11:35-12:15	Filling out and reviewing logs		0:40:00									2:30:00
	3/14 11:35-12:15	Filling out and reviewing logs		0:40:00									
		Cumulative Total	1:45:00	4:50:00	1:20:00	15:55:00	0:00:00	0:00:00	4:05:00	0:00:00	0:00:00	17:55:00	
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 3/10	10:00:00	17:00:00	7:00:00										
Tuesday 3/11	7:30:00	17:00:00	9:30:00										
Wednesday 3/12	7:20:00	17:00:00	9:40:00										
Thursday 3/13	7:00:00	17:00:00	10:00:00										
Friday 3/14	7:20:00	17:00:00	9:40:00										
Weekly Total:			45:50:00										
Supervisor Signature: <i>Hilary S. Harvey</i>													
Date: 3/14/2025													

Name: Jennifer Aussicker														
Date: 3/3/2025-3/7/2025														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	3/3 9-10:20, 12:15-12:45	Administering JB the WISC-V			1:50:00								6:45:00	
	3/3 12:45-1:20	Scoring JB's WISC-V	0:35:00											
	3/4 9:20-10	Administering JB the WISC-V			0:40:00									
	3/4 12:10-2	Administering NM the WISC-V			1:50:00									
	3/5 7:15-8:15	Scoring JB's WISC-V	1:00:00											
	3/5 12:10-2	Administering NM the WISC-V			0:50:00									
Consultation	3/4 8-8:30	Consultation with staff member		0:30:00									1:15:00	
	3/5 8:15-8:30	Teacher interview for JB with FS		0:15:00										
	3/5 9:15-9:45	Email correspondences (upcoming teacher interviews, class observations, and pet therapy)									0:30:00			
Counseling / Intervention	3/3 10:20-11	NM Observation	0:40:00										0:40:00	
IEP / Child Study	3/3 11-11:40	AW HIB discussion						0:40:00					4:00:00	
	3/4 8:30-9:20	AR eligibility meeting							0:50:00					
	3/4 10-11:30	BW annual IEP meeting							1:30:00					
	3/5 9-9:15	HB reevaluation meeting							0:15:00					
	3/5 9:45-10	BK reevaluation meeting							0:15:00					
	3/5 10:45-11:15	HLB annual review meeting							0:30:00					
Observation													0:00:00	
Report Writing	3/3 7:30-8:30	NM teacher interview write up										1:00:00	7:20:00	
	3/3 1:20-2	NM observation write up										0:40:00		
	3/4 7:20-8	NM teacher interview write up and upload into RealTime										0:40:00		
	3/5 10-10:45	JB teacher interview write up and submit to RealTime										0:45:00		
	3/5 11:15-11:30	JB comprehensive report writing										0:15:00		
	3/6 7-9	JB comprehensive report writing										2:00:00		
	3/6 12-2	FBA/BIP										2:00:00		
Case Management / Administrative	3/3 8:30-9	Pet therapy scheduling and correspondences										0:30:00	26:00:00	
	3/3 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/4 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/5 8:30-9	Assisting with front door duty during student arrival						0:30:00						
	3/5 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/6 9-12	Pet therapy scheduling and correspondences									3:00:00			
	3/6 2-5	Practice behavioral management techniques with SCA				3:00:00								
	3/7 7-2	Pet therapy coordinating/hosting								7:00:00				
	3/7 2-5	Practice behavioral management techniques with SCA				3:00:00								
Research / Training													0:00:00	
Supervision (Individual and Group)	3/3 7:15-7:30	Reviewing cases and plan for the week		0:15:00									2:10:00	
	3/3 11:40-12:15	Filling out and reviewing logs		0:35:00										
	3/4 11:30-12:10	Filling out and reviewing logs		0:40:00										
	3/5 11:30-12:10	Filling out and reviewing logs		0:40:00										
		Cumulative Total	2:15:00	2:55:00	5:10:00	15:00:00	0:00:00	1:10:00	3:20:00	7:00:00	0:00:00	11:20:00		

Weekly Hours			
Date	Start Time	End Time	Total
Monday 3/3	7:15:00	17:00:00	9:45:00
Tuesday 3/4	7:20:00	17:00:00	9:40:00
Wednesday 3/5	7:15:00	17:00:00	9:45:00
Thursday 3/6	7:00:00	17:00:00	10:00:00
Friday 3/7	7:00:00	17:00:00	10:00:00
Weekly Total:			49:10:00

Supervisor Signature: <u>Hilary S. Harvey</u>
Date: <u>3/7/2025</u>

Name: Jennifer Aussicker														
Date: 2/24/2025-2/28/205														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	2/24 7-7:40	Scoring MF's WISC-V and creating the Q-Global report	0:40:00											0:40:00
Consultation	2/25 10:40-11	Preschool consult		0:20:00										4:15:00
	2/26 11:30-12	DS call regarding student placements next year		0:30:00										
	2/26 12:40-2	Pet therapy correspondences and scheduling		1:20:00										
	2/28 7:20-7:40	Emails for pet therapy		0:20:00										
	2/28 8:30-9:30	Teacher consultations		1:00:00										
	2/28 1:15-2	NM/LB interview		0:45:00										
Counseling / Intervention	2/25 12:45-2	LB counseling and teacher consultation		1:15:00										1:15:00
IEP / Child Study	2/24 10:30-10:50	Child Study Team Meeting (District)		0:20:00										4:45:00
	2/24 10:50-11:05	JL Visuals			0:15:00									
	2/24 1-2	BL Meeting						1:00:00						
	2/26 9-10	HW reevaluation plan meeting						1:00:00						
	2/26 10-10:45	AR articulation meeting		0:45:00										
	2/26 10:45-11:30	SG/CM's class articulation		0:45:00										
	2/28 10:15-10:55	CK check-in		0:40:00										
Observation	2/25 9:05-9:35	JB (G5) observation	0:30:00											0:30:00
Report Writing	2/24 7:40-8:30, 11:05-11:35	MF psych write-up											1:20:00	14:30:00
	2/25 7:30-8	MF psych summary write-up											0:30:00	
	2/25 8-8:40	NM teacher interview write up											0:40:00	
	2/25 8:50-9:05	NM comprehensive report writing											0:15:00	
	2/25 9:35-10:10	JB (G5) observation write up											0:35:00	
	2/25 10:10-10:40	NM ROR and reason for referral write up											0:30:00	
	2/25 11-11:25, 12:15-12:45	FBA/BIP											0:55:00	
	2/27 8-2	FBA/BIP											6:00:00	
	2/28 7-7:20	GK Psych											0:20:00	
	2/28 7:40-8:30, 9:30-10:15, 10:55-11:35, 12:05-12:40	ML write up											2:50:00	
2/27 12:40-1:15	FBA/BIP											0:35:00		
Case Management / Administrative	2/24 8:30-8:45	Helping student (JL) off of bus upon arrival						0:15:00						17:50:00
	2/24 12:15-1	Preparing for BL meeting										0:45:00		
	2/24 2-5	Practice behavioral management techniques with SCA				3:00:00								
	2/25 8:40-8:50	Helping student (JL) off of bus upon arrival					0:10:00							
	2/25 2-5	Practice behavioral management techniques with SCA				3:00:00								
	2/26 7:20-8	Preparing for meetings and reviewing upcoming meeting dates									0:40:00			
	2/26 8-8:15	Annual budget									0:15:00			
	2/26 8:15-9	Uploading documents into RealTime									0:45:00			
2/26 2-5	Practice behavioral management techniques with SCA				3:00:00									

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Name: Jennifer Aussicker

Date: 2/17/2025-2/21/2025

Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment	2/18 1-2	Administering WISC-V to MF	1:00:00										4:10:00
	2/19 1:20-2	Administering WISC-V to ML	0:40:00										
	2/21 9-9:15	Preparing for WISC-V administrations today									0:15:00		
	2/21 9:15-9:30, 10:20-11, 1:15-2	Administering WISC-V to MF	1:40:00										
	2/21 12:40-1:15	WISC-V scoring	0:35:00										
Consultation	2/18 9:50-10	Emailing CM/SG about WE teacher interview time/date		0:10:00									1:40:00
	2/18 12:40-1	Correspondences with teachers about scheduling testing		0:20:00									
	2/19 8:50-9:20	KQS consult about MF and MC-V		0:30:00									
	2/21 11-11:40	Behavioral correspondences with School Psychologist, School Counselor, and Behavioral Intervention Paraprofessional		0:40:00									
Counseling / Intervention	2/18 10:30-10:40	MC-V behavioral intervention with teacher consult				0:10:00							0:40:00
	2/19 8-8:30	JR and parent meeting about behaviors displayed yesterday and implementing a behavior plan							0:30:00				
IEP / Child Study	2/18 8:30-9:30	NM reevaluation plan meeting						1:00:00					4:10:00
	2/18 9:30-9:50	TG initial evaluation plan meeting						0:20:00					
	2/19 8:30-8:50	XJZ articulation meeting		0:20:00									
	2/19 10:30-10:50	BL articulation meeting		0:20:00									
	2/19 10:50-11, 12:20-1:20	Preparing JL's visual tools and social story								1:10:00			
	2/19 11-11:40	LN initial determination meeting							0:40:00				
	2/19 12-12:20	RM reevaluation plan meeting							0:20:00				
Observation													0:00:00
Report Writing	2/18 7:10-8	AG teacher interview write up (CC)										0:50:00	8:00:00
	2/19 10-10:20	Teacher interview write up for WE (SG/CM/SE)										0:20:00	
	2/20 8-2	Writing FBA/BIP reports				6:00:00							
	2/21 9:30-10:20	Innovation Project										0:50:00	
Case Management / Administrative	2/18 8-8:30	LRE formula meeting with DS, DA, and JA		0:30:00									15:00:00
	2/18 10-10:30	Creating LRE formula template										0:30:00	
	2/18 12:20-12:40	Prepping for WISC-V administration										0:20:00	
	2/18 2-5	Practice behavioral management techniques with SCA				3:00:00							
	2/19 7:30-8	Preparing for XJZ articulation meeting										0:30:00	
	2/19 9-9:20-10	Preparing for testing and BL articulation meeting										0:40:00	
	2/19 2-5	Practice behavioral management techniques with SCA				3:00:00							
	2/20 2-5	Practice behavioral management techniques with SCA				3:00:00							
	2/21 12:10-12:40	Pet therapy scheduling		0:30:00									
	2/21 2-5	Practice behavioral management techniques with SCA				3:00:00							

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	Name: Jennifer Aussicker												
	Date: 2/3/25-2/7/2025												
Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment													0:00:00
Consultation	2/4 1:25-1:35	Corresponding with LB's teachers about strategies to use in the classroom		0:10:00									0:10:00
Counseling / Intervention	2/4 1:15-1:25	LB counseling				0:10:00							0:10:00
IEP / Child Study	2/5 7:25-7:45	Putting together TK's token board and giving to their paraprofessional			0:20:00								3:50:00
	2/5 8:15-8:45	GSL reevaluation meeting							0:30:00				
	2/5 11:30-12:10	PC articulation meeting with staff		0:40:00									
	2/7 7:10-8	Inputting psychological summaries into RealTime										0:50:00	
	2/7 9:45-11:15	PC IEP writing			1:30:00								
Observation	2/4 12:35-1:15	WE observation	0:40:00										2:15:00
	2/5 7:05-7:25	WE observation write up	0:20:00										
	2/5 7:45-8:15	BL observation write up	0:30:00										
	2/5 10-10:45	XZJ observation	0:45:00										
Report Writing	2/4 10-11:35, 12:05-12:35, 1:35-2	Comprehensive report writing			2:30:00								6:45:00
	2/5 8:45-9:30, 9:50-10, 10:45-11:30, 12:35-1	BL psychological summary comprehensive report writing			2:05:00								
	2/7 8-8:50	BL psychological summary comprehensive report writing			0:50:00								
	2/7 11:15-11:35, 12:30-1:30	Psychological evaluation report writing										1:20:00	
Case Management / Administrative	2/3 10:30-3:30	Practice behavioral management techniques with SCA				5:00:00							19:25:00
	2/4 7:45-8:30, 8:45-10	Proofreading reports before sending home										2:00:00	
	2/4 8:30-8:45	Assisting in the drop off line during arrival						0:15:00					
	2/4 2-5:45	Practice behavioral management techniques with SCA				3:45:00							
	2/5 9:30-9:50	Sending meeting notices and checking for compliance										0:20:00	
	2/5 2-5:05	Practice behavioral management techniques with SCA				3:05:00							
	2/7 8:50-9:45	Preparing assignments										0:55:00	
	2/7 12:05-12:30	Emailing correspondences about upcoming teacher interviews and student observations		0:25:00									
Research / Training	2/7 1:30-5:10	Practice behavioral management techniques with SCA				3:40:00							3:20:00
	2/3 7:10-7:30	NJCIE preassessment									0:20:00		
	2/3 8:30-10:30	CST Training Series: Session 3: The IEP and Inclusion									2:00:00		
Supervision (Individual and Group)	2/5 1-2	Exploring the New WJ-V: Features, Benefits, and Updates (Dr. Katy Genseke)									1:00:00		2:25:00
	2/3 7:30-8:30	Filling out and reviewing logs		1:00:00									
	2/4 11:35-12:05	Filling out and reviewing logs		0:30:00									
	2/5 12:10-12:35	Filling out and reviewing logs		0:25:00									
	2/7 11:35-12:05	Filling out and reviewing logs		0:30:00									
		Cumulative Total	2:15:00	3:40:00	7:15:00	15:40:00	0:00:00	0:15:00	0:30:00	0:00:00	3:20:00	5:25:00	

Weekly Hours			
Date	Start Time	End Time	Total
Monday 2/3	7:10:00	15:30:00	8:20:00
Tuesday 2/4	7:45:00	17:45:00	10:00:00
Wednesday 2/5	7:05:00	17:05:00	10:00:00
Thursday 2/6	Snow day	Snow day	0:00:00
Friday 2/7	7:10:00	17:10:00	10:00:00
Weekly Total:			38:20:00

Supervisor Signature: <u>Hilary S. Harvey</u>
Date: <u>2/7/2025</u>

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Supervision (Individual and Group)	1/27 12-12:30	Filling out and reviewing logs		0:30:00								4:00:00
	1/28 7:15-7:45	Reviewing upcoming events / meetings / deadlines with supervisor		0:30:00								
	1/28 7:45-8:15, 11:35-12:05	Filling out and reviewing logs		1:00:00								
	1/29 11:30-12	Filling out and reviewing logs		0:30:00								
	1/29 12:30-1	Discussing outcomes of meeting		0:30:00								
	1/30 11:35-12:05	Filling out and reviewing logs		0:30:00								
	1/31 12:45-1:15	Filling out and reviewing logs		0:30:00								
		Cumulative Total	1:30:00	6:35:00	14:15:00	16:05:00	0:00:00	0:00:00	0:30:00	0:00:00	0:00:00	5:55:00
Weekly Hours												
Date	Start Time	End Time	Total									
Monday 1/27	7:10	15:00	7:50:00									
Tuesday 1/28	7:15:00	17:15:00	10:00:00									
Wednesday 1/29	7:15:00	17:15:00	10:00:00									
Thursday 1/30	7:15:00	17:15:00	10:00:00									
Friday 1/31	11:00:00	18:00:00	7:00:00									
		Weekly Total:	44:50:00									
Supervisor Signature: <u>Widary S. Harvey</u>												
Date: <u>1/31/2025</u>												

Name: Jennifer Aussicker

Date: 1/20/2025-1/24/2025

Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment	1/21 8:30-9:45	Administering DIAL-4 to TG			1:15:00								1:35:00
	1/21 9:45-10:05	Scoring DIAL-4 (TG)	0:20:00										
Consultation	1/22 1:30-2	Teacher interview for PC		0:30:00									1:45:00
	1/23 9:30-10:45	AL IEP meeting							1:15:00				
Counseling / Intervention	1/23 11:30-12:30	Assisting FS with deescalating S				1:00:00							1:00:00
IEP / Child Study	1/21 8-8:30	Creating visuals for JR				0:30:00							2:40:00
	1/22 7:05-7:20	Creating toolbox visual				0:15:00							
	1/22 8:05-8:30, 10-10:30	Creating visuals for JL				0:55:00							
	1/22 8:30-9:30	Creating Inside Out visuals				1:00:00							
Observation	1/22 1-1:30	Observing AL	0:30:00										1:30:00
	1/22 7:05-8:05	Typing up AL observation										1:00:00	
Report Writing	1/21 10:05-11	Writing evaluation plan (AG)			0:55:00								6:40:00
	1/21 12:10-2	Writing comprehensive report (TG)			1:50:00								
	1/22 7:20-8:05	Writing IEP (AL)			0:45:00								
	1/22 9:30-10	Writing comprehensive report (TG)			0:30:00								
	1/22 10:30-11, 12:15-1:00	Writing comprehensive report summaries			1:15:00								
	1/23 8:05-9	Typing up PC teacher interview			0:55:00								
Case Management / Administrative	1/23 10:45-11:15	Writing parent concerns AL							0:30:00				15:10:00
	1/21 11-11:30	Sending meeting notices							0:30:00				
	1/21 2-5:20	Practice behavioral management techniques with SCA				3:20:00							
	1/22 2-5:05	Practice behavioral management techniques with SCA				3:05:00							
	1/23 11:15-11:30	Sending home correspondences for AL							0:15:00				
	1/23 12:30-4:30	Practice behavioral management techniques with SCA				4:00:00							
Research / Training	1/24 2-6	Practice behavioral management techniques with SCA				4:00:00							0:00:00
Supervision (Individual and Group)	1/21 7:20-8	Filling out and reviewing logs		0:40:00									3:05:00
	1/21 11:30-12:10	Filling out and reviewing logs		0:40:00									
	1/22 11-12:15	Filling out and reviewing logs		1:15:00									
	1/23 9-9:30	Filling out and reviewing logs		0:30:00									
Cumulative Total			0:50:00	3:35:00	7:25:00	18:05:00	0:00:00	0:00:00	2:30:00	0:00:00	0:00:00	1:00:00	

Weekly Hours

Date	Start Time	End Time	Total
Monday 1/20	Off	Off	0:00:00
Tuesday 1/21	7:20:00	17:20:00	10:00:00

Wednesday 1/22	7:05:00	17:05:00	10:00:00
Thursday 1/23	7:05:00	16:30:00	9:25:00
Friday 1/24	14:00:00	18:00:00	4:00:00
		Weekly Total:	33:25:00
Supervisor Signature: <i>Hilary S. Harvey</i>			
Date: <u>1/24/2025</u>			

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Supervision (Individual and Group)	1/14 7:30-7:50	Reviewing SLH's comprehensive report before attending meeting		0:20:00									4:20:00
	1/15 10:30-12:45	Filling out and reviewing logs		2:15:00									
	1/17 11:30-12:10	Filling out and reviewing logs		0:40:00									
		Cumulative Total	1:00:00	6:10:00	2:10:00	19:05:00	0:00:00	0:00:00	2:45:00	0:00:00	1:15:00	11:35:00	
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 1/13	7:10:00	17:10:00	10:00:00										
Tuesday 1/14	7:10:00	17:10:00	10:00:00										
Wednesday 1/15	7:30:00	17:30:00	10:00:00										
Thursday 1/16	14:00:00	18:00:00	4:00:00										
Friday 1/17	7:10:00	17:10:00	10:00:00										
		Weekly Total:	44:00:00										
Supervisor Signature: <i>Hilary S. Haring</i>													
Date: <u>1/17/2025</u>													

Name: Jennifer Aussicker

Date: 1/6/2025-1/10/2025

Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment	1/10 10:05-11:25, 1-2	Administering WISC-V to PC			2:20:00								2:45:00
	1/10 12:10-12:35	Scoring PC's WISC-V			0:25:00								
Consultation	1/9 12-12:30	SO consultation		0:30									0:30:00
Counseling / Intervention	1/10 8:30-9:15	Class intervention at FS's room with JR				0:45:00							0:45:00
IEP / Child Study	1/9 9:30-9:45	JG articulation meeting		0:15									2:05:00
	1/9 9:45-10	AL articulation meeting		0:15									
	1/9 10-10:30	MCV articulation meeting		0:30									
	1/10 9:15-10:05	TK articulation meeting		0:50									
	1/10 11:25-11:40	Creating token board for TK				0:15:00							
Observation													0:00:00
Report Writing	1/9 8-8:30	WE and XJZ reevaluation report type up	0:30:00										5:45:00
	1/9 8:30-9:30, 10:30-11:30, 12:30-2	JE IEP writing			3:30:00								
	1/10 7:10-7:30	JE IEP writing			0:20:00								
	1/10 7:30-8:30	Academic case study report writing										1:00:00	
	1/10 12:35-1	MCV IEP writing			0:25:00								
Case Management / Administrative	1/9 2-5	Practice behavioral management techniques with SCA				3:00:00							6:10:00
	1/10 2-5:10	Practice behavioral management techniques with SCA				3:10:00							
Research / Training													0:00:00
Supervision (Individual and Group)	1/9 7-8	Reviewing previous days missed over vacation		1:00:00									2:00:00
	1/9 11:30-12	Filling out and reviewing logs		0:30:00									
	1/10 11:40-12:10	Filling out and reviewing logs		0:30:00									
Cumulative Total			0:30:00	4:20:00	7:00:00	7:10:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	1:00:00	

Weekly Hours			
Date	Start Time	End Time	Total
Monday 1/6	Vacation	Vacation	0:00
Tuesday 1/7	Vacation	Vacation	0:00
Wednesday 1/8	Vacation	Vacation	0:00
Thursday 1/9	7:00	17:00	10:00
Friday 1/10	7:10	17:10	10:00
Weekly Total:			20:00

Supervisor Signature: *Hilary S. Harvey*

Date: 1/10/2025

Name: Jennifer Aussicker														
Date: 12/30/2024-1/3/2025														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
			Assessment											0:00:00
			Consultation											0:00:00
			Counseling / Intervention											0:00:00
			IEP / Child Study											0:00:00
			Observation											0:00:00
			Report Writing											0:00:00
			Case Management / Administrative											0:00:00
			Research / Training											0:00:00
Supervision (Individual and Group)											0:00:00			
		Cumulative Total	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00			
Weekly Hours														
Date	Start Time	End Time	Total											
Monday 12/30	Holiday	Holiday	0:00											
Tuesday 12/31	Holiday	Holiday	0:00											
Wednesday 1/1	Holiday	Holiday	0:00											
Thursday 1/2	Vacation	Vacation	0:00											
Friday 1/3	Vacation	Vacation	0:00											
		Weekly Total:	0:00											
Supervisor Signature: <i>Hilary S. Harvey</i>														
Date:														

Name: Jennifer Aussicker													
Date: 12/23/2024-12/27/2024													
Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment													0:00:00
Consultation													0:00:00
Counseling / Intervention													0:00:00
IEP / Child Study													0:00:00
Observation													0:00:00
Report Writing													0:00:00
Case Management / Administrative													0:00:00
Research / Training													0:00:00
Supervision (Individual and Group)													0:00:00
		Cumulative Total	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 12/23	Holiday	Holiday	0:00										
Tuesday 12/24	Holiday	Holiday	0:00										
Wednesday 12/25	Holiday	Holiday	0:00										
Thursday 12/26	Holiday	Holiday	0:00										
Friday 12/27	Holiday	Holiday	0:00										
		Weekly Total:	0:00										
Supervisor Signature: <i>Hilary S. Harvey</i>													
Date: 12/20/2024													

Name: Jennifer Aussicker													
Date: 12/16/2024-12/20/2024													
Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment													0:00:00
Consultation	12/17 8:25-8:35	JG consult		0:10:00									2:05:00
	12/17 11:20-11:40	Discussion with school principal about previous pet therapy session and upcoming sessions		0:20:00									
	12/18 7:40-8:30	Emailing specials teachers about upcoming pet therapy sessions						0:50:00					
	12/18 11:20-11:30	SO consultation about behavioral consultation / JR		0:10:00									
	12/18 1:30-1:45	CM/SG interview about LB/ACS		0:15:00									
	12/20 8:30-8:50	Teacher consult		0:20:00									
Counseling / Intervention	12/17 11-11:10, 12:10-12:15	MCV counseling				0:15:00							1:50:00
	12/17 11:10-11:20	NM counseling				0:10:00							
	12/18 8:45-9:10	LB probe / echo reading			0:25:00								
	12/18 12-12:20	BS counseling				0:20:00							
	12/19 8:50-9:10	LB probe / echo reading			0:20:00								
	12/20 8:50-9:10	LB probe / echo reading			0:20:00								
IEP / Child Study	12/16 10:20-10:50	TT initial evaluation plan meeting							0:30:00				3:15:00
	12/16 10:50-12:05	SW eligibility determination meeting							0:15:00				
	12/16 12:05-1:15	FK eligibility determination meeting							1:10:00				
	12/17 1-2	CW IEP meeting (out-of-district)							1:00:00				
	12/18 9:10-9:30	Scoring / recording LB probe									0:20:00		
Observation													0:00:00
Report Writing	12/16 8:30-9:30	Creating and writing interventions for academic case study								1:00:00			9:50:00
	12/17 7-8:25, 8:45-9:30, 10:30-11	Academic case study: typing reason for referral, background information, assessment methods, student interview, and classroom observation			2:40:00								
	12/18 10:30-11:20, 12:20-1	JE observation type-up	1:30:00										
	12/18 1-1:30	RM interview type-up	0:30:00										
	12/19 7:10-7:45	SW IEP question			0:35:00								
	12/19 7:45-8:30	ACS write-up with teacher information							0:45:00				
	12/20 7-8:30	Revamping LB IEP according to parental requests							1:30:00				
	12/20 9:10-10:30	LB/ACS report writing			1:20:00								
Case Management / Administrative	12/16 9:30-10:20	Meeting preparation										0:50:00	21:30:00
	12/16 2-5	Practice behavioral management techniques with SCA				3:00:00							
	12/17 9:30-10:30	Helping with colonial day and the students on our case load							1:00:00				
	12/17 12:10-1	Preparing, printing, and distributing completed IEPs									0:50:00		
	12/17 2-5	Practice behavioral management techniques with SCA				3:00:00							
	12/18 9:30-10:30	Holiday sing along, assisting students on our case load								1:00:00			

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Name: Jennifer Aussicker														
Date: 12/9/2024-12/15/2024														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment														0:00:00
Consultation	12/9 7-8	Reviewing recent DCFS case						1:00:00						7:10:00
	12/9 8-8:30	Consult with CH		0:30:00										
	12/10 8:15-8:30	JG teacher consult about consultation summary and recent behaviors		0:15:00										
	12/11 7-9:15	Teacher consultation		2:15:00										
	12/11 10:05-10:20	RM teacher interview		0:15:00										
	12/12 8:15-8:30	Consult with SO and JG about consultation summary project (treatment integrity manual, intervention strategies)		0:15:00										
	12/12 1:10-1:20	MCV (ED/KQS) consultation- OT avoidance/refusal		0:10:00										
Counseling / Intervention	12/13 7-8:30, 12:45-1:45	Conference: consulting with school psychologists		2:30:00										2:50:00
	12/10 7:15-8:15	Consultation summary: baseline data and treatment integrity manual				1:00:00								
	12/10 10:30-10:45	NM counseling: creating a Christmas countdown to ease anxiety				0:15:00								
	12/10 12:05-12:35	Creating a treatment integrity manual and new data sheet for intervention data				0:30:00								
IEP / Child Study	12/11 10:30-11:35	Creating JR's star chart and reinforcers								1:05:00				3:50:00
	12/9 11:30-12	HV IEP meeting		0:30:00										
	12/10 10-10:30	Inputting parent concerns into LB's IEP report	0:30:00											
	12/10 10:45-11:35	Creating TK's tokenboard							0:50:00					
IEP / Child Study	12/11 12:15-2	LB IEP meeting							1:45:00					3:50:00
	12/12 9-9:15	Probe and interview LB for academic case study	0:15:00											
Observation	12/10 9:05-9:40	JE observation	0:35:00											1:10:00
	12/11 9:15-9:50	SLH observation	0:35:00											
Report Writing	12/9 9:30-11:30, 12:30-2	IEP Writing (LB, SW, FK, TT)			3:30:00									10:00:00
	12/10 12:35-2	LB IEP writing			1:25:00									
	12/12 7:15-8:15, 9:15-11:35	LB IEP writing			3:20:00									
	12/12 12:05-1:10, 1:20-2	Writing up SLH's observation			1:45:00									
Case Management / Administrative	12/9 9-9:30	CST monthly meeting		0:30:00										14:00:00
	12/9 2-5	Practice behavioral management techniques with SCA				3:00:00								
	12/10 2-5:15	Practice behavioral management techniques with SCA				3:15:00								
	12/11 2-5	Practice behavioral management techniques with SCA				3:00:00								
	12/12 2-5:15	Practice behavioral management techniques with SCA				3:15:00								
	12/13 4-5	Practice behavioral management techniques with SCA				1:00:00								

Research / Training	12/13 8:30-9:45	NJASP Conference: NASP President's keynote speech about Catalysts and Action in school systems									1:15:00		6:30:00
	12/13 9:45-12:45	NJASP Conference: John Comegno: Comegno Education Institute Addressing Needs Without Labels (Workshop)									3:00:00		
	12/13 1:45-4	NJASP Conference: Byron McClure: Practical AI Integration in School Psychology: Understanding the Possibilities, Limitations, Benefits, and Responsible Usage of AI (Workshop)									2:15:00		
Supervision (Individual and Group)	12/9 8:30-9	Helping preschool students off the bus and assisting them to their classrooms						0:30:00					4:30:00
	12/9 12-12:30	Filling out and reviewing logs		0:30:00									
	12/10 8:30-9:05	Helping preschool students off the bus and assisting them to their classrooms					0:35:00						
	12/10 9:40-10	Reviewing observation with supervisor		0:20:00									
	12/10 11:35-12:05	Filling out and reviewing logs		0:30:00									
	12/11 9:50-10:05	Preparing teacher interview questions with supervisor		0:15:00									
	12/11 10:20-10:30	Reviewing teacher interview with supervisor		0:10:00									
	12/11 11:35-12:15	Filling out and reviewing logs		0:40:00									
	12/12 8:30-9	Helping preschool students off the bus and assisting them to their classrooms					0:30:00						
12/12 11:35-12:05	Filling out and reviewing logs		0:30:00										
		Cumulative Total	1:55:00	10:05:00	10:00:00	15:15:00	0:00:00	2:35:00	1:45:00	1:55:00	6:30:00	0:00:00	
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 12/9	7:00:00	17:00:00	10:00:00										
Tuesday 12/10	7:15:00	17:15:00	10:00:00										
Wednesday 12/11	7:00:00	17:00:00	10:00:00										
Thursday 12/12	7:15:00	17:15:00	10:00:00										
Friday 12/13	7:00:00	17:00:00	10:00:00										
		Weekly Total:	50:00:00										
Supervisor Signature: <i>Hilary S. Harvey</i>													
Date: 12/20/2024													

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Supervision (Individual and Group)	12/2 7:15-7:25	Reviewing upcoming meetings and deadlines		0:10:00								3:05:00
	12/2 8:30-9	Helping preschool students off the bus and assisting them to their classrooms					0:30:00					
	12/2 11:35-12:05	Filling out and reviewing logs		0:30:00								
	12/5 7-7:30	Preparing for LB's meeting		0:30:00								
	12/5 11:30-12:10	Filling out and reviewing logs		0:40:00								
	12/6 8:30-9	Helping preschool students off the bus and assisting them to their classrooms					0:30:00					
		Cumulative Total	2:00:00	8:20:00	8:25:00	4:25:00	0:00:00	5:00:00	0:00:00	0:20:00	11:45:00	9:45:00
Weekly Hours												
Date	Start Time	End Time	Total									
Monday 12/2	7:00:00	17:00:00	10:00:00									
Tuesday 12/3	7:00:00	17:00:00	10:00:00									
Wednesday 12/4	7:00:00	17:00:00	10:00:00									
Thursday 12/5	7:00:00	17:00:00	10:00:00									
Friday 12/6	7:00:00	17:00:00	10:00:00									
		Weekly Total:	50:00:00									
Supervisor Signature: <i>Hilary S. Haring</i>												
Date: 12/20/2024												

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		11/20 1-1:30	ICR SG/CM debrief/workshop		0:30:00								
		11/21 9:15-10	Typing up teacher interview for BC									0:45:00	
		11/21 1:45-2:30	Working on CW's IEP goals			0:45:00							
		11/22 8-9	Working on CW's IEP goals			1:00:00							
		11/22 9-9:30	FL initial determination meeting						0:30:00				
	Observation	11/20 9:55-10:15	Observing ICR classroom during ICR workshop/lesson (2: G/M)	0:20:00									
		11/20 10:15-10:30	Observing ICR classroom during ICR workshop/lesson (K:JT/KQS)	0:15:00									
		11/21 12:30-1:05	Observing NM in math in LB's classroom	0:35:00									
	Report Writing	11/19 8:45-9:30	Psychoeducational report: adding chart for BASC-3, DIAL, and submitting									0:45:00	
		11/19 10:50-11:30	Working on consultation summary and academic case study									0:40:00	
		11/21 7-8:30	Initial evaluation writing for TG and PC	1:30:00									
	Case Management / Administrative	11/18 8-11:30	Reviewing and writing post-observation questions									3:30:00	
		11/18 1-1:30	Coordinating with school principal regarding upcoming pet therapy visit and discussing the schedule of the visit		0:30:00								
		11/18 1:30-2	Preparing for upcoming assignments									0:30:00	
		11/18 2-3:30	Practicing behavioral strategies with SCA			1:30:00							
		11/19 7-8	Reviewing and editing post-observation conference questions									1:00:00	
		11/19 10:45-10:50	Emailing MG (parent) about incoming preschool referral					0:05:00					
		11/19 3:30-5	Practicing behavioral strategies with SCA			1:30:00							
		11/20 7:45-8	Printing data collection sheets for implementing behavioral consultation baseline data collection									0:15:00	
		11/20 12:40-1	SO meeting regarding scheduling changes		0:20:00								
		11/20 1:30-2	Meeting with MDF, CM, SG for LB		0:30:00								
		11/20 3:30-5	Practicing behavioral strategies with SCA			1:30:00							
		11/21 10:30-11:05	Calling LB's father (VB) about concerns he had about his child in school					0:35:00					
		11/21 2:30-2:45	Emails with JB (LB's mother)		0:15:00								
		11/22 1-1:30	Typing up observational data									0:30:00	
		11/22 3:30-5	Practicing behavioral strategies with SCA			1:30:00							
	Research / Training	11/18 3:30-5	Reviewing Domain 1: Data-Based Decision Making								1:30:00		
		11/19 2-3:30	Reviewing Domain 2: Consultation and Collaboration								1:30:00		
		11/20 2-3:30	Reviewing Domain 3: Academic Interventions and Instructional Supports								1:30:00		
		11/21 3:30-5	Reviewing Domain 4: Mental and Behavioral Health Services and Interventions								1:30:00		
		11/22 1:30-3:30	Reviewing Domain 5: School-Wide Practices to Promote Learning								2:00:00		
		11/18 12:30-1	Filling out and reviewing logs		0:30:00								

Supervision (Individual and Group)	11/19 8:30-8:45	Helping preschool students off the bus and assisting them to their classrooms					0:15:00						4:10:00
	11/19 9:50-10:40	Reviewing Psychoeducational report with supervisor		0:50:00									
	11/19 12:55-1:25	Filling out and reviewing logs		0:30:00									
	11/20 8:30-8:50	Bus duty: crossing guard					0:20:00						
	11/20 11-11:30	Filling out and reviewing logs		0:30:00									
	11/21 8:30-8:45	Front door car line duty for student arrival				0:15:00							
	11/21 11:30-12	Filling out and reviewing logs		0:30:00									
	11/22 12:30-1	Filling out and reviewing logs		0:30:00									
		Cumulative Total	3:45:00	14:00:00	4:05:00	8:10:00	0:00:00	0:50:00	2:00:00	0:00:00	8:00:00	8:10:00	
49:00:00													49:00:00
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 11/18	7:00:00	17:00:00	10:00:00										
Tuesday 11/19	7:00:00	17:00:00	10:00:00										
Wednesday 11/20	7:00:00	17:00:00	10:00:00										
Thursday 11/21	7:00:00	17:00:00	10:00:00										
Friday 11/22	8:00:00	17:00:00	9:00:00										
		Weekly Total:	49:00:00										
Supervisor Signature: <u>Hilary S. Harvey</u>													
Date: <u>11/22/2024</u>													

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Name: Jennifer Aussicker														
Date: 11/4-11/8														
Category	Date and Time	Description of Activity	Domain										Cumulative Total	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	11/6 10:10-10:50	Administering the DIAL-4 to SW	0:40:00											0:40:00
Consultation	11/4 8:45-9	Teacher/parent consult (KB)							0:15:00					0:15:00
Counseling / Intervention														0:00:00
IEP / Child Study	11/4 12:10-12:30	Inputting JL's meeting information			0:20:00									2:05:00
	11/5 7-7:45	Inputting JL's meeting information			0:45:00									
	11/6 7-8	Reviewing JL's IEP before submitting			1:00:00									
Observation														0:00:00
Report Writing														0:00:00
Case Management / Administrative	11/4 7-8:30, 9-11:45	Organizing and reviewing materials in filing cabinet (tools of the trade, workshops, protocols, student records, etc.)											4:15:00	21:40:00
	11/4 8:30-8:45	Helping preschool students off the bus and assisting them to their classrooms						0:15:00						
	11/5 8:30-8:45	Helping preschool students off the bus and assisting them to their classrooms						0:15:00						
	11/5 7:45-8:30, 8:45-11:45	Organizing and reviewing materials in filing cabinet (tools of the trade, workshops, protocols, student records, etc.)										3:45:00		
	11/5 2-5	Practicing ABA techniques with SCA			3:00:00									
	11/6 8-8:30, 8:45-9:15, 10:50-11:45	Filing/organizing student folders that did not qualify for special education										1:55:00		
	11/6 9:15-9:45	Helping preschool students and children in our caseload during the Veteran's Day flag raising ceremony						0:30:00						
	11/6 2-5	Practicing behavioral monitoring with SCA				3:00:00								
	11/7 3-5	Practicing behavioral techniques with SCA				2:00:00								
	11/8 2:15-5	Practicing data collection with SCA				2:45:00								
Research / Training	11/4 12:30-2	Reviewing Domain 1: Data-Based Decision Making									1:30:00			22:45:00
	11/4 2-5	Reviewing behavioral progress monitoring strategies, data collection, and ABA techniques									3:00:00			
	11/5 12:30-2	Reviewing Domain 1: Data-Based Decision Making									1:30:00			
	11/6 12:30-2	Reviewing Domain 2: Consultation and Collaboration									1:30:00			
	11/7 7-10	Reviewing Domain 3: Academic Interventions and Instructional Supports									3:00:00			
	11/7 10-1	Reviewing Domain 4: Mental and Behavioral Health Services and Interventions									3:00:00			
	11/7 1-3	Reviewing Domain 5: School-Wide Practices to Promote Learning									2:00:00			

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<p>Supervisor Signature: <u><i>Hilary S. Haring</i></u></p> <p>Date: <u>10/28/2024</u></p>											
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Supervision (Individual and Group)	10/15 9:15-10	Consultation with reading interventionist regarding an ongoing case where a student may now be eligible under OHI/504		0:45:00								
	10/15 10:50-11:30	Discussion with supervisor about upcoming assignments		0:40:00								
	10/15 11:30-12:15	Filling out and reviewing logs		0:45:00								
	10/15 12:45-1:10	Reviewing district assessments and parent correspondences		0:25								
	10/16 8:30-8:45	Helping preschool students off the bus and assisting them to their classrooms				0:15:00						
	10/16 12:10-12:50	Filling out and reviewing logs		0:40								
	10/17 7:30-8:30	Reviewing medical threat assessment and other events from yesterday		1:00								
	10/17 8:30-8:50	Helping preschool students off the bus and assisting them to their classrooms				0:20:00						
	10/17 11:30-12	Filling out and reviewing logs		0:30								
	10/18 7:10-7:30	Discussing upcoming observations and FBAs		0:20								
	10/18 8:30-8:50	Helping preschool students off the bus and assisting them to their classrooms				0:20:00						
	10/18 12-12:30	Filling out and reviewing logs		0:30								
		Cumulative Total	2:00:00	8:40:00	0:50:00	6:10:00	0:00:00	1:55:00	2:10:00	0:00:00	4:30:00	11:55:00
Weekly Hours												
Date	Start Time	End Time	Total									
Monday 10/14	8:30:00	15:30:00	7:00:00									
Tuesday 10/15	8:20:00	14:00:00	5:40:00									
Wednesday 10/16	7:20:00	15:00:00	7:40:00									
Thursday 10/17	7:30:00	15:30:00	8:00:00									
Friday 10/18	7:10:00	17:00:00	9:50:00									
Weekly Total:			38:10:00									
Supervisor Signature: <i>Hilary A. Harvey</i>												
Date: 10/21/2024												

	Report Writing	10/10 9:15-10:15	FK initial evaluation plan									1:00:00	4:55:00	
		10/10 10:15-10:40	JR eligibility conference report									0:25:00		
		10/10 10:40-11:30	MC comprehensive CST collaborative report									0:50:00		
		10/11 7:30-8:30	MC comprehensive CST collaborative report									1:00:00		
	Case Management / Administrative	10/7 7:10-7:20	Call with Director of Special Education about preschool eligibility with HV and SW; where they can be placed in our classrooms		0:10:00								8:50:00	
		10/7 7:20-8:30, 12-1:30	Prepare for supervisor's observation									2:40:00		
		10/8 7:45-8	Phone call with Director of Special Education about the new students in our integrated preschool program		0:15:00									
		10/8 9-9:30	Supervisor observed by principal, we reviewed the NJ Administrative Code of Special Education, parental rights (PRISE), and other important documents									0:30:00		
		10/8 9:30-10:30	Completing post-observation questions									1:00:00		
		10/9 7:10-8:30	Preparation for Student Climate Survey Presentation						1:20:00					
		10/9 11:15-11:30	Creating a meeting notice for FK									0:15:00		
		10/10 7:10-8	Reviewing post-observation questions									0:50:00		
		10/11 9:30-10	Preparing for professional development day on Monday 10/14									0:30:00		
		10/11 10:20-11:30	Assisting school social worker by sending meeting notices and reviewing her caseload									1:10:00		
		10/11 1-1:10	Assisting M.A. with MAP testing									0:10:00		
	Research / Training	10/9 2-3:30	Reviewing broad overview of NASP domains								1:30:00	3:00:00		
		10/10 2-3:30	Reviewing study techniques								1:30:00			
	Supervision (Individual and Group)	10/7 7-7:10	Reviewing upcoming events of the week (preparation for IEP meetings)									0:10:00	4:50:00	
		10/7 8:30-8:45	Helping preschool students off the bus and assisting them to their classrooms					0:15:00						
		10/7 11:30-12	Filling out and reviewing logs									0:30:00		
		10/8 8:30-9	Helping preschool students off the bus and assisting them to their classrooms					0:30:00						
		10/8/2024 11:30-12	Filling out and reviewing logs									0:30:00		
		10/9 9-9:15, 11:30-12	Filling out and reviewing logs									0:45:00		
		10/10 8-8:30	Helping preschool students off the bus and assisting them to their classrooms					0:30:00						
		10/10 9-9:15, 11:30-12	Filling out and reviewing logs									0:45:00		
		10/11 8:30-8:40	Helping preschool students off the bus and assisting them to their classrooms					0:10:00						
		10/11 11:30-12, 12:45-1	Filling out and reviewing logs									0:45:00		
			Cumulative Total	4:45:00	2:40:00	0:00:00	2:05:00	0:00:00	4:30:00	5:55:00	0:00:00	4:30:00	15:25:00	
	Weekly Hours													
	Date	Start Time	End Time	Total										
	Monday 10/7	7:00:00	15:30:00	8:30:00										

Tuesday 10/8	7:20:00	15:30:00	8:10:00
Wednesday 10/9	7:10:00	15:30:00	8:20:00
Thursday 10/10	7:10:00	15:30:00	8:20:00
Friday 10/11	7:30:00	14:00:00	6:30:00
		Weekly Total:	39:50:00
Supervisor Signature: <i>Hilary S. Harvey</i>			
Date: 10/15/2024			

Date: 9/30/24-10/4/24

Supervisor Signature: <u><i>Wiley J. Haring</i></u>			
Date: <u>10/7/2024</u>			

Name: Jennifer Aussicker																	
Date: 9/23/24-9/27/24																	
Category	Date and Time	Description of Activity	Domain										Cumulative Total				
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice					
Assessment																	0:00:00
Consultation	9/23 9:05-9:25	Consultation with secretary about CW entering school tomorrow as a new student		0:20:00													7:50:00
	9/23/2024 9:25-9:30	Consultation with nurse about CW's speech (possible selective mutism)		0:05:00													
	9/23 9:40-9:55	Consultation with Social Worker		0:15:00													
	9/23 9:55-10:05	Correspondences with AG's old school for IEP consent page							0:10:00								
	9/23 10:30-11, 12:25-1:25, 1:50-2	Assissting Social Worker with ASSA		1:40:00													
	9/23/2024 1:25-1:50	MCV bathrooming consult with CS		0:25:00													
	9/24 12:20-12:45	Consulting with parent of LB, checking in to mention progress and address school/home concerns							0:25:00								
	9/24 12:45-12:55	Consult with aide, DW, about changing her schedule so she can be there more consistently for NM		0:10:00													
	9/24/2024 12:55-1:15	Consult with paraprofessional (J) about JL & RS concerns		0:20:00													
	9/24 1:15-2	Teacher consultations (SG, HS, LB, FS, KN, JG, JR)		0:45:00													
	9/25/2024 9:40-10:30	MCV consult with KQ and Social Worker		0:50:00													
	9/25 12-12:45	Consultation with Principal about student concerns							0:45:00								
	9/26 11:30-12	Preschool Consultation		0:30:00													
	9/27 10:15-10:30, 11:15-11:30, 1:50-2:30	Consultation with BCBA regarding JL		1:10													
Counseling / Intervention	9/23 12:20-12:25	Counseling with SLH about always wanting a perfect score on assignments				0:05:00										0:20:00	
	9/27 10-10:15	Counseling with GK about acting out in class and related services				0:15:00											
IEP / Child Study	9/27 9-10	JG IEP transfer meeting								1:00:00						1:00:00	
Observation	9/24 12-12:20	Observing CW during lunch	0:20:00													2:45:00	
	9/25 12:45-1:30	Observing LB during class	0:45:00														
	9/26 1:15-2	Observing WE during art class	0:45:00														
	9/27 12:55-1:20	Observing JL during lunch	0:25:00														
	9/27 1:20-1:50	Observing JL during recess	0:30:00														
Report Writing	9/23 7:35-8:35, 8:50-9:05	Analyzing HV and inputting behavioral information			1:15:00											3:50:00	
	9/23 9:30-9:40, 10:05-10:30, 11-11:30	Review of JR's comprehensive report before finalizing			1:05:00												
	9/25 7-8:30	JR comprehensive report review (reading aloud to catch any mistakes)			1:30:00												
	9/23 8:35-8:50	Bus duty and assisting children to their classrooms							0:15:00								
	9/24 8:45-11:30	Child Study Team Meeting: state audit results review and normal discussion of business		2:45:00													
	9/25 8:30-8:50	Bus duty and assisting children to their classrooms							0:20:00								

Case Management / Administrative	9/25 8:50-9:40	Creating new students' meeting notices and calling parents (SW, MS)						0:50:00					14:55:00
	9/25 10:30-11	Coordinating upcoming meeting times						0:30:00					
	9/26 7:10-7:30	Sending observation scheduling emails (CM/SG) for LB		0:20:00									
	9/26 7:30-8:30, 9-11, 12:30-1:15	Pet therapy scheudling									3:45:00		
	9/26 8:30-9	Bus duty and assisting children to their classrooms					0:30:00						
	9/26 5:15-6:30	Back to School Night						1:15:00					
	9/27 7:15-7:55	Pet therapy scheudling									0:40:00		
	9/27 7:55-8:30	PDP introduction/review									0:35:00		
	9/27 8:30-9	Bus duty and assisting children to their classrooms					0:30:00						
	9/27 10:30-11:15	Third grade sensitivity meeting regarding JL and their paraprofessional		0:45:00									
	9/27 12-12:30	Creating new preschool aide schedule			0:30:00								
	9/27 12:30-12:55	Email correspondences (teacher and parent)						0:25:00					
	9/27 2:30-3	Printing IEPs and sending interoffice to Special Services at the middle school									0:30:00		
9/27 3-3:30	Dismissal duty						0:30:00						
Research / Training	9/24 7-8:45	Reviewing student school climate survey and working on SEL presentation								1:45:00		1:45:00	
Supervision (Individual and Group)	9/23 7:20-7:35	Review of last week's events										0:15:00	4:35:00
	9/23 11:30-12:20	Logging and reviewing hours										0:50:00	
	9/24 11:30-12	Logging and reviewing hours										0:30:00	
	9/25 11-11:30	Discussing upcoming professional development day (10/14)										0:30:00	
	9/25 11:30-12	Logging and reviewing hours										0:30:00	
	9/25 1:30-2	Discussing pet therapy schedule with supervisor		0:30:00									
	9/26 11-11:30	Meeting with Dr. G and field supervisor		0:30:00									
	9/26 12-12:30	Logging and reviewing hours										0:30:00	
9/27 11:30-12	Logging and reviewing hours										0:30:00		
Cumulative Total			2:45:00	11:20:00	4:20:00	0:20:00	0:00:00	2:50:00	4:35:00	0:00:00	1:45:00	9:05:00	37:00:00
Weekly Hours													
Date	Start Time	End Time	Total										
Monday 9/23	7:20:00	14:00:00	6:40:00										
Tuesday 9/24	7:00:00	14:00:00	7:00:00										
Wednesday 9/25	7:00:00	14:00:00	7:00:00										
Thursday 9/26	7:10:00	14:00:00	6:50:00										
Thursay 9/26 (PM)	17:15:00	18:30:00	1:15:00										
Friday 9/27	7:15:00	15:30:00	8:15:00										
Weekly Total:			37:00:00										
Supervisor Signature: <i>Hilary S. Harvey</i>													
Date: 9/27/2024													

Name: Jennifer Aussicker													
9/16/24-9/20/24													
Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment	9/16 8:45-9:45 (1:00)	DIAL IV administration (HV)	1:00:00										4:45:00
	9/16 9:45-10 (0:15)	DIAL IV parent questionnaire administration (HV)							0:15:00				
	9/16 10:45-1:15 (2:30)	Threat assessment (speaking with students, teachers and admin; gathering data; containing the student of concern to ensure safe and ready to return to class)						2:30:00					
	9/20 9:45-10:45	Review of BASC-III, analyzing results (HV)	1:00:00										
Consultation	9/16 1:15-1:30 (0:15)	Consultation with various teachers		0:15:00									2:55:00
	9/17 8:20-8:30 (0:10)	HIB/DCCP follow-up with SSH		0:10:00									
	9/17 11-11:30	Lunch consult/intervention with MCV and CS due to heightened behaviors in cafeteria				0:30:00							
	9/17 1:40-2	MCV consult/intervention to explain and demonstrate to aide (CS) how to best use the swing as a sensory tool instead of a reward with student		0:20:00									
	9/18 10-10:30	Consult with SSH, DP, JR, HH about general classroom concerns		0:30:00									
	9/18 1:40-2	XJZ recess and overall concern for behavior that day, consult with HS, LB, and HH		0:20:00									
	9/19 7:10-7:20	Consult with JT regarding MCV		0:10:00									
	9/19 9:15-9:25	SLP consult		0:10:00									
	9/20 8:10-8:30	Reviewing JL's IEP goals with MB (LLD teacher)			0:20:00								
	9/20 8:55-9:05	BCBA consult regarding TK		0:10:00									
Counseling / Intervention	9/17 9-9:20	Counseling JB about scenario with their mother						0:20:00					2:10:00
	9/18 8:45-8:50	Check-in with CK because she was without her para today				0:05:00							
	9/18 9:45-10	J_ and NM counseling due to troubles in class / conflict resolution				0:15:00							
	9/18 11:15-11:35	MCV lunch intervention with CS				0:20:00							
	9/18 11:35-12:30	JL accommodations for district testing, answering DLM questions with JR and HH			0:55:00								
	9/19 10:10-10:25	Counseling LB about school anxieties and beginning a loose check-in schedule				0:15:00							
	9/18 7:15-8:30 (1:15), 8:50-9:45 (0:55)	Inputting ASSA information on district spreadsheet			2:10:00								
	9/18 10:30-11:15	Creation of IEP meeting notice JG with JR and HH							0:45:00				
	9/20 7:10-7:20	Reviewing new student with an IEP (CW) entering district										0:10:00	

Name: Jennifer Aussicker													
Date: 9/9/24-9/13/24													
Category	Date and Time	Description of Activity	Domain										Cumulative Total
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice	
Assessment	9/9 7-9 am (2)	Review threat assessments and compare process to Rider notes						2:00:00					2:25:00
	9/13 9-9:25 (0:25)	DIAL IV admistration (JR)	0:25:00										
Consultation	9/10 7-7:20 (0:20)	Consultation with JT		0:20:00									3:50:00
	9/10 11:10-11:40 (0:30)	Meeting with KQS and JT to discuss MCV in their classroom and some concerning behaviors, providing some ideas for intervention				0:30:00							
	9/10 11:40-12:15 (0:35)	General teacher consultations		0:35:00									
	9/10 12:45-1 (0:15)	Consultation with DP about LSN (HIB)					0:15:00						
	9/10 1-1:20 (0:20)	Consultation with MB about JL (academic, behavioral, and sensory concerns)		0:20:00									
	9/10 1:30-2 (0:30)	Follow up consultation with SSH and DP regarding LSN (HIB)					0:30:00						
	9/12 8:15-8:30 (0:15)	Consult with JT/CS about MCV				0:15:00							
	9/13 9:25-9:45 (0:20)	Consult about MCV		0:20:00									
	9/13 12-12:45 (0:45)	Consultation with preschool teacher		0:45:00									
Counseling / Intervention	9/10 10-10:30 (0:30)	HIB follow up / counseling with LSN						0:30:00					2:40:00
	9/10 10:30-10:40 (0:10)	HIB follow up with RV						0:10:00					
	9/12 12-12:15 (0:15)	Counseling MCV with KQS				0:15:00							
	9/13 9:45-11 (1:15)	MCV intervention (deescalating student, working on proactive/preventative strategies with the teachers involved)				1:15:00							
	9/13 11-11:30 (0:30)	Counseling NM about behaviors in bathroom				0:30:00							
IEP / Child Study	9/11 8-11:20 (3:20)	Review of MCV consultation notes from 9/10; developed visual/sensory schedule for MCV				3:20:00							5:50:00
	9/12 9-10:15 (1:15)	IEP ammendment without meeting	1:15:00										
	9/12 10:15-11 (1:15)	IEP: individual district testing accomodations and creating small groups			1:15:00								
Observation	9/10 9:15-10, 1:20-1:30 (0:55)	JT/MCV observation in classroom	0:55:00										0:55:00
Report Writing													0:00:00
	9/10 8-8:30 (0:30)	Reviewing IEPs in caseload including modifications, accommodations, and related services										0:30:00	
	9/10 8:30-9:15 (0:45)	Bus duty and assisting students to their classrooms										0:45:00	

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Name: Jennifer Aussicker														
Date: 9/3/24-9/6/24														
Category	Date and Time	Description of Activity	Domain										Cumulative Total (HH:MM)	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	9/4/2024 8-11:30 am (3:30)	Threat Assessment: reviewing case details, interviewing students, interviewing teachers, facilitate student apologies, phone calls home to parents to relay new information						3:30:00						3:30:00
Consultation	9/3 8-8:35, 8:55-9:25 am (1:05)	Morning rounds / checking in on teachers		1:05:00										4:50:00
	9/3 12-12:30 (0:30)	Verify modifications and accommodations with computer system										0:30:00		
	9/4 7:15-7:25 (0:10)	Teacher consultations		0:10:00										
	9/4 12-1:30 (1:30)	Teacher consultations		1:30:00										
	9/6 11:15-12 pm (0:45)	Meeting with LDTC discussing new student on case load, meeting with principal and director of special services		0:45:00										
	9/6 1:10-2 pm (0:50)	Meeting with LSW, BCBA, general education teacher, school psychologist (supervisor), and special education teacher to discuss JL		0:50:00										
Counseling / Intervention													0:00:00	
IEP / Child Study	10:20-12 pm (1:40)	IEP review and organization, looking at accommodations and modifications specifically			1:40:00									5:55:00
	9/3 12:30-2:55 pm (2:25)	IEP review: school presschool project report, semi-annual notice, CST referral form, eligibility forms										2:25:00		
	9/6 9:10-10 am, 12-1 pm (1:50)	Reviewing IEPs			1:50:00									
Observation	9/6 10-11:15 am (1:15)	Observations of students on caseload in kindergarten and second grade	1:15:00											1:15:00
Report Writing														0:00:00
Case Management / Administrative	9/3 7-7:25 am (0:25)	Reviewed cases of the week											0:25:00	3:20:00
	9/3 8:35-8:55 am (0:20)	Bus duty											0:20:00	
	9/3 9:25-10:20 (0:55)	Review of caseload and tasks for week ahead											0:55:00	
	9/6 7:30-7:45 am (0:15)	Reviewing new student on case load											0:15:00	
	9/6 7:45-8:30 am (0:45)	Alternating preschool aide schedule with teachers		0:45:00										
	9/6 8:30-9:10 am (0:40)	Bus duty											0:40:00	

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Name: Jennifer Aussicker														
Date: 8/26/24-8/30/24														
Category	Date and Time	Description of Activity	Domain										Cumulative Total Column (HH:MM)	
			I. Data-Based Decision Making	II. Consultation and Collaboration	III. Academic Interventions and Instructional Supports	IV. Mental and Behavioral Health Services and Interventions	V. School-Wide Practices to Promote Learning	VI. Services to Promote Safe and Supportive Schools	VII. Family, School, and Community Collaboration	VIII. Equitable Practices for Diverse Student Populations	IX. Research and Evidence-Based Practice	X. Legal, Ethical, and Professional Practice		
Assessment	8/26 1:30-2:15 pm (00:45)	Risk Assessment						0:45					0:45:00	
Consultation	8/26 8-9 am (1)	Met new preschool teachers and made sure they were ready for the school year		1:00:00									13:35:00	
	8/26 1-1:30 (00:30)	Various consultations with teachers		0:30										
	8/27 9:30-10:00 am (00:30)	Discussed schedule changes with various teachers who requested it		0:30										
	8/27 11-12:30 pm (1:30)	Created aide schedule in both preschool classrooms per teacher request, delivered, and discussed with teachers. Made changes per teacher requests.		1:30										
	8/29 9-10 am (1:00)	Helping teachers settle into their classrooms and answer questions about their students with IEPs		1:00										
	8/29 10-11 am (1)	Gave aides schedules and walking them through expectations		1:00										
	8/29 11-1 pm (2)	Working with BCBA about transfer student, setting up sensory room, advising a para, and finding a para for one student		2:00										
	8/29 1-2:30 pm (1:30)	Worked with preschool teachers about their aide schedule, am AM/PM scheduling mishap, and ensuring classrooms were running smoothly		1:30										
	8/29 2:30-3:20 pm (0:50)	Spoke with third grade teachers about schedule change		0:50										
	8/30 8:45-9:30 am (0:45)	Assisting new para with her student, getting them situated and familiar with the student's routines		0:45										
	8/30 11-12 pm (1)	Discussed student's needs with BCBA, located their sensory materials, and reviewed new information		1:00										
	8/30 12-1 pm (1)	Various consultations with teachers		1:00										
	8/30 1-2 pm (1)	Checked in on aides, their comfort levels in the classroom, keeping up with student demands, any overlap in schedules		1:00										
Counseling /	8/29/2024 8:30-9 (0:30)	Helped calm down students who had first day jitters				0:30								

	Counseling / Intervention	8/30 10:20-11 (0:40)	Helped BCBA and para with student having sensory difficulties with his shoes				0:40							1:10:00	
	IEP / Child Study	8/27 7:15-8:30 (1:15)	Inputted services from IEPs into district wide spreadsheet and revised own records with up to date information										1:15:00	3:50:00	
		8/29 7:15-8:30 am (1:15)	Scheduling IEP meeting dates										1:15:00		
		8/30 7:10-8:30 (1:20)	Scheduling IEP meeting dates										1:20:00		
	Observation													0:00:00	
	Report Writing													0:00:00	
	Case Management / Administrative	8/26 7-8 am (1)	Organized case files and briefly reviewed case load										1:00:00	10:25:00	
		8/26 9-11 am (2)	Set up aide schedules for the year			1:00									
		8/26 11-1 pm (2)	Printed, distributed, and discussed accommodations and modifications to aides and special education teachers		2:00										
		8/27 8:30-9:30 (1)	Staff meeting to review beginning of school year schedule and staff questions										1:00:00		
		8/27 10-11 am (1)	Preschool open house, met students and parents and aided teachers						1:00						
		8/27 12:30-1:30 pm (1)	Preschool intern meeting with teachers, interns, intern coordinator, and supervising school psychologist to discuss their intership requirements and expectations										1:00:00		
		8/28 2:20-3:20 pm (1)	Attended school age open house						1:00						
		8/30 8:30-8:45 (00:15)	Bus duty					0:15							
		8/30 9:30-10:20 (0:50)	Attended assembly about the importance of being aware of feelings, healthy ways to express feelings, and self-control					0:50							
		8/30 2-2:30 pm (0:30)	Printed and distributed new aides schedules										0:30:00		
		8/30 2:30-3 pm (0:30)	Met with new occupational therapist and discussed shared caseload							0:30					
		8/30 3-3:20 pm (0:20)	Bus duty					0:20							
	Research / Training	8/28 8-9 am (1)	Conducted aides' training with principal and school psychologist		1:00									5:20:00	
		8/28 9-12:15, 1:15-2:20 (4:20)	Sat in on preschool curriculum training				4:20								
	Supervision (Individual / Group)	8/26/2024 2:15-3:20 pm (01:05)	Reviewed syllabus and internship requirements with field supervisor										1:05:00	5:00:00	
		8/27 1:30-3:30 pm (2:00)	Reviewing logged hours with supervisor										2:00:00		
		8/28 7:05-8 am (0:55)	Preparing for aides training meeting										0:55:00		
		8/28/2024 12:15-1:15 (1)	Reviewed logs with supervisor										1:00:00		

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